



3rd January 2017

Dear Parent/Carer

We collect and hold personal information relating to our students and may also receive information about them from their previous school, local authority and/or the Department for Education (DfE). We use this personal data to:

- support our students' learning
- monitor and report on their progress
- provide appropriate pastoral care; and
- assess the quality of our services

The DfE have now made it statutory for schools to collect information on each students' **nationality** and **country of birth**. These details will be retained on our database and uploaded by secure means to the DfE.

Thank you for your support.

Yours sincerely

Mr A Reep
Headteacher

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Please fill out this slip and ask your child to hand it in to the main office or your child's classteacher at your earliest possible convenience.

Pupil's Name:

Class:

Nationality (eg. British):

Country of Birth (eg England):

Signed: (Parent/Carer)

