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**Headteacher:** Mr Andrew Reep BSc (Hons), PGCE

**Associate Deputy Headteacher:** Mrs Anne Howard B.Ed (Hons)

14<sup>th</sup> March 2017

Dear Parent/Carer

As you are aware, Mrs Payne, is leaving her teaching post today in order to start her maternity leave. We wish her all the best and we are very excited for her.

We have ensured that the pupils of 3CP will have continuity of cover between now and the end of Year 3. We have secured two wonderful teachers who have taught for several years in Newquay's schools. Mr Dominic Newman and Mrs Emma Woodcock have met the children and have already started to build good relationships with them. Mrs Payne has ensured there has been a thorough handover regarding your child's attainment and needs and has compiled all of the pupils' reports which you will receive at the end of term.

We are thrilled to announce that Mrs Woodcock and Mr Newman will be joining our Year 3 Team, and hope you will meet and welcome them when you collect your children from the back gate.

If you have any questions, please contact the Academy Office to make an appointment to see me.

Thank you for your support.

Yours sincerely

Barbara Robinson  
Assistant Headteacher  
Head of Year 3.

